

# Livery Companies Skills Council

## Master, Journeyman and Apprentice Certificates

### Celebrating Career Development by Recognising Excellence in Achievement

Master Certificates were first introduced in 2001 by a partnership of City & Guilds, Livery Companies and Professional Bodies. The Master Plumber Certificate was soon followed by similar programmes for Carpenters, Joiners and Shopfitters.

Over 250 Master Certificates have now been awarded and it was felt that the pathway to “mastery” of a career founded on a specific skill required attention. Thus, two preliminary landmarks were introduced to encourage those who embark on a route to skilled employment to complete the journey.

The first of these is the Apprentice Certificate. This is an award for people who qualify by study, training, assessment or examination at NVQ Level 2, or equivalent, and thereby also obtain necessary work experience. Successful applicants also commit themselves to proceed to NVQ Level 3 as required by the “charge”, or undertaking, that they accept on award of the Apprentice Certificate.

The next step is to reach the Journeyman point on the career pathway. At this position the skill traveller has achieved success at NVQ Level 3, or equivalent, and will be setting out to accumulate further experience. This will include supplementary qualifications and demonstrating an active interest in upholding professional standards. Therefore, the Journeyman’s charge incorporates a pledge to continue with career development until ready to apply for the Master Certificate.

The precise details for Apprentice, Journeyman and Master Certificate awards are contained in folders provided for those who wish to follow this career path. The intention is to support national and public interest by encouraging students, trainees and apprentices to give of their best by recognising their achievements. At the same time, these awards confer status on individuals that has been earned.

Apprentice, Journeyman and Master Certificate Awards provide a compatible way for City & Guilds, City of London Livery Companies and Professional Institutions to work in partnership supporting Sector Skills Councils, Further Education establishments and industry. We are sure that determined people on skilled career paths will respond to a scheme that recognises excellence.

#### **NOTE:**

In this programme the terms Master, Journeyman and Apprentice apply equally to men and women.

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The Worshipful Company  
of Plumbers



The Chartered Institute of  
Plumbing & Heating Engineering



The City and Guilds  
of London Institute

# Livery Companies Skills Council

## Master, Journeyman and Apprentice Certificates Celebrating Career Development in Plumbing

The three organisations supporting the award of Certificates in this scheme are The Worshipful Company of Plumbers, The Chartered Institute of Plumbing and Heating Engineering and City and Guilds. The first Master Plumber Certificate was presented in 2001 and more than 150 Certificates have since been awarded to successful applicants in Britain and overseas.

Subsequently, it was decided to introduce Apprentice and Journeyman Plumber Certificates to form a pathway of encouragement to Master Plumber status. As a result the first Journeyman and Apprentice Plumber Certificates were presented by Sir Michael Latham, Chairman, Construction Skills, at Glaziers Hall, London in November 2008.

### Requirements to satisfy conditions for the Master Plumber Certificate

In order to apply for the Master Plumber Certificate, the following minimum requirements must be met and the necessary evidence provided to support the application.

- (a) the Master Plumber Certificate shall be valid while that person remains a member of The Chartered Institute of Plumbing and Heating Engineering (CIPHE);
- (b) be qualified to Level 3 and be accepted for City and Guilds Licentiateship;
- (c) be registered as an Engineering Technician with the Engineering Council;
- (d) while in membership of the CIPHE the holder of a Master Plumber Certificate is obliged to conform to its Code of Professional Standards;
- (e) photocopies of academic or other certificates must be submitted as evidence of qualifications;
- (f) the applicant has been engaged in the industry for at least 10 years;
- (g) two nominated referees must sign the application. These should be people who know the applicant professionally e.g. manager, client, teacher;
- (h) satisfy the panel of assessors;
- (i) submissions must include a cheque payable to the CIPHE for £75. This is a one-off payment to cover administration.

## Requirements to satisfy conditions for the Journeyman Plumber Certificate

In order to apply for the Journeyman Plumber Certificate the following minimum requirements must be met and necessary evidence provided to support the application:-

- (a) be qualified to Level 3;
- (b) be an Associate (ACIPHE) or Member (MCIPHE) of the CIPHE;
- (c) recognise that while in membership of the CIPHE, the holder of a Journeyman Plumber Certificate is obliged to conform to the Institute's Code of Professional Standards;
- (d) photocopies of academic or other Certificates must be submitted as evidence of qualifications;
- (e) there shall be no significant complaints on the applicant's Institute record;
- (f) the applicant shall provide evidence of employment in a formal Apprenticeship or written, verified statements of workplace experience as required for the award of Level 3 in Plumbing;
- (g) the applicant shall have been engaged in the plumbing industry for a minimum of four years;
- (h) the Journeyman Plumber Certificate is valid while the holder remains in membership of The Chartered Institute of Plumbing & Heating Engineering;
- (i) two nominated referees must sign the application. They should be people who know the applicant professionally, e.g. manager, teacher, etc;
- (j) the completed application must satisfy the panel of assessors;
- (k) submissions must include a cheque for £20, payable to CIPHE. This is a one-off payment as a contribution towards administration.

## Requirements to satisfy conditions for the Apprentice Plumber Certificate

In order to apply for the Apprentice Plumber Certificate the following minimum requirements must be met and necessary evidence provided to support the application:-

- (a) be qualified to Level 2;
- (b) be enrolled on a Level 3 Plumbing Course;
- (c) be an Affiliate or Associate Member of the CIPHE;
- (d) recognise that while in membership of the CIPHE, the holder of an Apprentice Plumber Certificate is obliged to conform to the Institute's Code of Professional Standards;
- (e) photocopies of academic or other Certificates must be submitted as evidence of qualifications;
- (f) there shall be no significant complaints on the applicant's Institute record;
- (g) the applicant shall provide evidence of employment in a formal Apprenticeship or written, verified statements of workplace experience as required for the award of Level 2 in Plumbing;
- (h) the applicant shall have been engaged in the plumbing industry for a minimum of three years;
- (i) the Apprentice Plumber Certificate is valid while the holder remains in membership of The Chartered Institute of Plumbing & Heating Engineering;
- (j) two nominated referees must sign the application. They should be people who know the applicant professionally, e.g. manager, teacher, etc;
- (k) the completed application must satisfy the panel of assessors;
- (l) submissions must include a cheque for £10, payable to CIPHE. This is a one-off payment as a contribution towards administration.

Contact Lesley Challis, Membership Secretary, for more information.

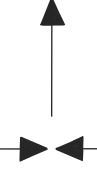
CIPHE, 64 Station Lane, Hornchurch, Essex RM12 6NB.

Email: [lesleyc@ciphe.org.uk](mailto:lesleyc@ciphe.org.uk) or ring 01708 463108

*"Recognising excellence in the art, craft, science and practice of plumbing."*

# The Livery Companies Skills Council

Careers Founded on Skill

ACADEMIC QUALIFICATIONS [Example]	CAREER ROUTE [Mastery of Career Founded on Skill]	SKILL QUALIFICATION [Occupational Competence]	SPECIALIST SKILLS AWARD	PROFESSIONAL COMMITMENT	RECOGNITION OF STATUS
MSC L7 BSC L6 Foundation Degree L4/5 HND/HNC L4 ONC L3	Director Manager Supervisor Lecturer Sole Proprietor Experienced Craftsman	Level 4 or higher	MASTER CERTIFICATE	FELLOW OR MEMBER	FELLOW MEMBER GRADUATE LICENTIATE
	Qualified Craftsperson or other professional	Level 3	JOURNEYMAN CERTIFICATE	MEMBER OR ASSOCIATE	LICENTIATE or City & Guilds Technical Certificate at LEVEL 3
 Minimum set of GCSEs	Apprenticeship or other employment opportunity with training provision	Level 2	APPRENTICE CERTIFICATE	ASSOCIATE OR AFFILIATE	City & Guilds Technical Certificate and Awareness of Awards Schemes at LEVEL 2
<b>Career Foundation</b>					
<b>NOTES</b>					
Entry to Apprenticeship via Academic Qualifications at or above minimum requirement	Master Certificate holders are future champions of skill and leaders of industry through careers founded on a perfected skill	May continue beyond Level 4 to release full potential	Based on qualifications and experience jointly awarded by City & Guilds, Livery Companies and Industry Institutions or Associations	Member of Institution or Association serving an area of skill providing CPD support and Professional Discipline	City & Guilds Senior Awards made under authority of the UK Privy Council

Note: Master Journeyman and Craftsman are terms applying equally to men and women