



The Chartered Institute of  
Plumbing and Heating Engineering

Annual report 2023

[ciphe.org.uk](https://ciphe.org.uk)

The Trustees present their report with the financial statements of the charity for the year ending 31 December 2023. The Trustees have adopted the provisions of the *Statement of Recommended Practice Accounting and Reporting by Charities* issued in accordance with the *Financial Reporting Standard for Smaller Entities* effective 1 January 2015. In addition, Trustees have paid due regard to the Charity Commission's guidance on public benefit in determining activities The Chartered Institute of Plumbing and Heating Engineering (CIPHE) should undertake.

#### Registered Company number

RC000822 (England and Wales)

#### Registered Charity number

1124517

#### Registered office

64 Station Lane  
Hornchurch  
Essex RM12 6NB

#### Trustees

- P Massey
- N Jones BA ACA
- K McCallister EngTech MCIPHE RP
- M Bridges EngTech MCIPHE RP (*ceased 22/06/23*)
- N Overton MCIPHE (*appointed 22/06/23*)
- R Mallender EngTech FCIPHE RP (*appointed 22/06/23*)
- G Westall EngTech MCIPHE RP
- C Brooks

#### Co-opted and observer specialists to the board of trustees

- P Thom FCIPHE FRSA FCIM AIGEM (*co-opted 19/11/19*)
- T Morrison (*co-opted 16/03/22*)
- M Bridges EngTech MCIPHE RP (*from 20/09/23*)
- M Gumbs EngTech MCIPHE RP (Immediate Past President) (*ceased 22/06/23*)
- H Hung EngTech HonFCIPHE RP (Immediate Past President) (*from 22/06/23*)

#### Honorary Company Secretary

- C Brooks

#### President

- H Hung EngTech HonFCIPHE RP (*ceased 22/06/23*)
- A Wildish CEng FCIPHE (*appointed 22/06/23*)

#### Chief Executive Officer

- Kevin Wellman EngTech FCIPHE RP

#### Auditors

Clemence Hoar Cummings  
Chartered Accountants  
Riverside House, 1–5 Como Street  
Romford  
Essex RM7 7DN

#### Solicitors

Penningtons Manches Cooper LLP  
31 Chertsey Street  
Guildford  
Surrey GU1 4HD

#### Bankers

Barclays Bank PLC  
Knightsbridge Business Centre  
PO Box 32014  
London NW1 2ZG

Founded in 1906, the Chartered Institute of Plumbing and Heating Engineering is the professional body for the UK plumbing and heating industry.

Membership is made up of individuals, practitioners, consultants, specifiers, designers, public health engineers, lecturers, trainers and trainees.



# Structure, governance and management

## GOVERNING DOCUMENT

CIPHE is a company incorporated by Royal Charter, granted on 12 February 2008. It is a registered charity, obtaining charitable status on 16 June 2008. The Institute is governed by its Royal Charter and Bye-Laws. The Bye-Laws and Regulations are under constant review and were last updated in 2017 and 2020 respectively, and future amendments will be carried out when necessary.

## RECRUITMENT AND APPOINTMENT OF NEW TRUSTEES

Applications for Trusteeship are sought by advertisement.

## INDUCTION AND TRAINING OF NEW TRUSTEES

After appointment, an induction is arranged for new Trustees. Trustees serve up to a four-year period and may be re-elected for a further four-year period (effective from 2018). The Trustees meet at least five times a year to review the strategy and performance and to set the operating plans and budgets.

## ORGANISATIONAL STRUCTURE

There are committees covering membership, professional standards and technical services. The Chief Executive Officer (CEO) is appointed by the Trustees to manage the day-to-day operations of the Institute.

## RELATED PARTIES

The Institute is the registered owner of 100% of the issued capital of Plumbing and Heating Promotions Limited, which became dormant in 2022. The Institute is also the registered owner of 100% of the issued share capital of GreenPlumb Limited and SafePlumb Limited, which have remained dormant since their respective incorporation.

## RISK MANAGEMENT

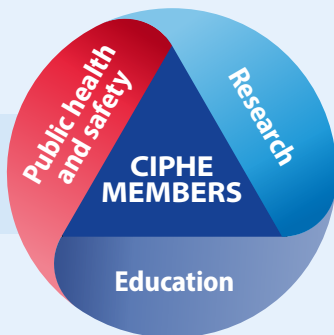
The Trustees have introduced a formal risk management process to assess business risks and implement risk management strategies. The Trustees are pleased to report that the charity's internal financial controls, in particular, conform to guidelines issued by the Charity Commission. The Trustees are fully cognisant of their responsibility to evaluate and manage business risk, which they classified as:

- Governance and management
- Operational risks
- Financial risk
- Environmental and external factors
- Compliance
- Other risks not classifiable under the above headings.

The Executive team discuss and rate business risks as they are identified. On-going monitoring and updates on risk management is undertaken through reports provided by the CEO.

# Objectives

The aims of the CIPHE are summarised in these four areas



## OUR PURPOSE

The purpose of the CIPHE is to enhance the safety, health and wellbeing of the public through a strong qualified membership reinforced by their competency and technical expertise.

## OUR MISSION

The mission of the CIPHE is to operate as an independent technical and professional focal point and be a catalyst for the plumbing and heating industry by providing technical and professional standards, expertise, education and technical innovation to the operatives within its scope.

## OUR VISION

The vision of the CIPHE is to create technical excellence through which the public will receive the benefit of a protected environment and enhanced sustainability together with improved safety and health through the provision of correctly installed, commissioned, maintained and decommissioned plumbing and heating systems.



## STRATEGIC PLAN

**The Strategic Plan is fully reviewed each year. The Board approved the 2024–26 Strategic Plan, which continues to focus on a number of the key activities in support of its role as the Chartered body for the plumbing and heating industry.**

Our strategy focusses on harnessing the considerable expertise available within the CIPHE, our membership and our industry colleagues. Together we work to promote best practice, create training opportunities, and enhance education within the plumbing and heating industry.

To further safeguard public interest, especially for the vulnerable, and encourage safety within all buildings, an object of the CIPHE is to double membership which ultimately will lead to a safer environment and help to outlaw rogue installers. The Strategic Plan is underpinned by a manifesto summarising key activities which is promoted to government, consumers and the industry.

The CIPHE's prime aim is to advance for the benefit of the public the science, practice and principles of plumbing and heating engineering and in exercising its responsibilities to satisfy the requirements of the Charity Commission. It fulfils its objectives through several activities. A summary of these and key achievements follows:

# Activities and achievements

## PUBLIC BENEFIT

Public benefit is derived from the activities set out below particularly in raising the safety, health and environmental aspects of plumbing and heating engineering in the perception of the public.

### Consumer support

The Institute continues to provide support to members of the public through telephone enquiries and through publication of articles in consumer magazines. In addition, it promotes the Find a Professional listing which is available through the CIPHE website.



### Grenfell Tower fire disaster

CIPHE continues to support Working Group 1 responsible for the competency of engineers and Working Group 2, dealing with installer competency. The construction industry and built environment sector continue to encourage improvements to regulations and standards for public benefit.

Working Group 1 is to merge with Working Group 8 (Building Safety Managers) and thereafter will transition to become the Building Safety Advisory Panel (BSAP). Terms of Reference are yet to be agreed.

Working Group 2 recently reported that the Minimum Technical Competences (MTC) review has concluded, the apprenticeship standard has now been reviewed. The End Point Assessments have been agreed and are anticipated to be released in early 2024. They raised their concerns that there now appears to be some contradiction between apprenticeship standards, mainly affecting heat pumps which will need to be further explored. Under the auspices of Working Group 2 the Engineering and Building Services Skills Authority was convened by Actuate UK members together with other leading sector bodies, such as BEAMA, CIPHE, TICA and MCS, to provide a credible authoritative voice for skills across all engineering and building services. Its official launch will be in early 2024.



**Royal Academy of Engineering**

### Royal Academy of Engineering (RAEng)

Following on from an inquiry led by Lord Knight and Lord Willets, CIPHE participated in a virtual roundtable to discuss 'Fit for the future: growing and sustaining engineering and technology apprenticeships for young people'. Education and training is becoming an integral part of government and industry discussions. CIPHE is proactively involved in many discussions covering skills shortages and fit for purpose education.

The RAEng sought assistance from CIPHE in briefing one of their new Fellows on Net Zero and current industry problems/challenges.



**CIPHE is proactively involved in many discussions covering skills shortages and fit for purpose education.**

# Activities and achievements

## PUBLIC BENEFIT

### Government engagement

Communications and engagement with various government departments continued as they sought CIPHE's support with consultation documents and through dialogue with civil servants and attendance at meetings. Engagement activities included involvement with the following: Heat and Buildings Strategy; Clean Heat Directorate, Healthy Homes & Buildings, Mandatory Water Efficiency Label, Electrification of Heat, Mission Xero Coalition, Go Science Heat Pump roundtable, IfATE and the 2025 Future Homes standard.

CIPHE also responded to the following consultations: Improving Boiler Efficiency Standards, Hydrogen for Heat, WC Performance Specification in England and Wales and the Net Zero review. Parliament is justifiably committed to reducing our carbon footprint however, there is no doubt that much more needs to be done to address the skills shortages so as to achieve previously set Net Zero aspirations. CIPHE continues to support the need for mandated training and/or licensing of the trade which remains to be the best way to resolve skills issues which continue to blight our industry. This was highlighted during a roundtable meeting with the Shadow Minister for Defra following the report *Flowing Forward — Safeguarding the UK's water system*.

The CIPHE was invited to apply to participate in IfATE's Employer Directory which enables direct feedback from Chartered Institutes on apprenticeship standards.

### Register of Plumbers — Public Register

The Worshipful Company of Plumbers established the Register, which gives the public access to qualified plumbers, in 1886. It helps protect public health and safety and promotes the competence and conduct of good plumbers.

In 1909, the Company handed over day-to-day management of its Register to the National Council for the Registration of Plumbers, which, in 1953, was renamed the Registered Plumbers Association.

When the Association amalgamated with the Institute of Plumbing in 1970, the Worshipful Company relinquished the Register and award of the designation "Registered Plumber" to the new Institute.

As at 31 December 2023, 70,314 individuals had been entered onto the Register. The Register of Plumbers is maintained in the Membership Department and is available for inspection by any member of the public by appointment.

### Register of Heating Professionals — Public Register

Since its launch in January 2010, 878 members have been entered on to the Register of Heating Professionals.



### WaterSafe — Public Register

The CIPHE continued its involvement with WaterSafe whose objectives are to contribute to the safety of drinking water supplies and protection of customers, by:

- Bringing together six Approved Contractors' Schemes.
- Promoting good plumbing practice and compliance with the Water Supply (Water Fittings) Regulations and Scottish Water Byelaws.
- Providing easy access to online search facility listing approved and competent plumbing businesses.
- Reducing the risk to drinking water supplies from poor plumbing practice

The number of WaterSafe registered members of CIPHE increased by 35% from 245 to 331 in 2023, 6.8% of a total of 4,861 Approved Plumbers registered with the scheme.

WaterSafe contributes towards public health by helping consumers to protect their drinking water and avoid rogue traders by offering them an accessible online directory of qualified plumbers.





### **Which? Trusted Trader**

CIPHE continues to collaborate with Which? Trusted Trader to promote positive consumer facing messaging regarding the plumbing and heating industry and provides a platform for them to communicate with members through the membership benefits and services guide and resources.

### **CIPHE manifesto**

The manifesto continues to be published on an annual basis. It was distributed widely during the year and continues to be received favourably, especially by the trade press.

Covering key issues such as the health, safety and welfare of the public, the environment, education, regulation and licencing, the CIPHE's manifesto sits the plumbing and heating industry at the centre of many key areas of Government policy, such as health, education, housing, energy and the environment.

An updated manifesto, including focused priority items for the year will be launched in the first quarter of 2024 in advance of the General Election.



### **Supporting consumers through the Registration Authority**

The Institute has a duty to investigate complaints that allege a member has not complied with the Code of Professional Standards to act professionally, competently and responsibly. Upon notification of such complaints, the complainant is required to complete a form, which is then submitted to the Investigation Panel (IP) to proceed further. During 2023, the Panel investigated seven complaints, referring 3 to the Disciplinary Committee.

The Disciplinary Committee impose sanctions on members when a complaint against them has been upheld. During 2023, one member was removed from membership for failing to adhere to the Code of Professional Standards.

# Activities and achievements

## EDUCATION

### Educational Pathway

A new career pathway flowchart has been produced by the CIPHE which details each route a learner might take across domestic plumbing and heating as well as commercial and industrial.

The Approved Training Centres increased to 68 during the year.



### Trailblazer Apprenticeship

The Plumbing and Domestic Heating Technician Standard had a small funding increase from £21,000 to £22,000, which is quite an achievement. Awarding bodies are rewriting the curriculum content to meet the revised pathways and assessments. It is aimed to be launched for the academic year 2024/2025.

Whilst the CIPHE advocates that full competency is held by achievement of Level 3, the landscape has changed in many ways. Recruitment of apprenticeships has been hit hard across England since the introduction of a Level 3 only pathway which became the route after frameworks ceased being funded in 2020. Employers have sought their own solutions to overcome this, as well as colleges due to loss of income. This in turn has brought about three new pathways that bring into question “why do a four-year Level 3 route when competing routes are more cost effective and shorter?”. Removal of a Level 2 apprenticeship has also led to many people either learning out of date qualifications or none at all.

We believe this situation is so serious to our industry in the long term, that there needs to be a fresh look at the structure now unfolding. We have now started conversations with IfATE and industry to discuss a better way forward.

### Educational development through competition

The CIPHE continues to support and engage with competitions. Heating Installer Plumber of the Year (HIPLOY) and a new all-Female Skills competition attract a wide audience across England. Jerry Whiteley (Technical Manager) is the Head Judge for both competitions which are valued by education, manufacturers and industry bodies. It provides access to a younger audience and capitalises their knowledge of the CIPHE and what it stands for. We also support the Heating Installer of the Year Awards

that hold a review and celebrates best practice for existing installers. This is celebrated at the largest plumbing and heating show in June each year at the NEC InstallerSHOW. During the show we are also privileged to support and judge the Installer Merit Awards for services people do out of kindness.

Latterly, we were also asked to judge the PHAM News Energy Efficiency Awards held in London for their successes in designing energy efficient heating and hot water systems across the UK.

### Building Services Engineering Employer Industry Board

CIPHE were invited by City & Guilds to partake in the Building Services Engineering Employer Industry Board along with industry experts and employers to ensure the skills employers need are met for a more productive workforce. Our representation is through the Employer Industry Board (EIB) which forms part of this group.

The EIB comprises of employers, professional bodies and other sector organisations who collaborate to ensure that educational services are fit for purpose.

New T-Levels have been launched and are currently being trialled across the country. New criteria for work experience have now been applied as well as funding for employers.



## Continuing Professional Development and Academy



A requirement of the Code of Professional Standards is that members should undertake CPD to broaden and maintain their knowledge and the CIPHE recommends that members should undertake 30 hours of CPD on an annual basis. The Institute delivers many ways by which members can earn CPD hours, including via CPD articles in *P&H Engineering* magazine.

The CIPHE Academy underwent a soft launch late in June, to include testing amongst a small group of members. During this period, the primary focus was on testing, including the running order of courses, ensuring the content was effective, and aligning the platform's look and feel with the branding of CIPHE.

The figures by year-end, were 175 registered users and 81 completed courses. Wider release and promotion will see these numbers increase through 2024.

To assist with monitoring CPD, the CIPHE supports mycareerpath®, which is an online professional development system, designed by the Engineering Council and adopted by many professional engineering institutions for use by their members.

The CIPHE digital project is incorporating techtalk® and smarttalk® content, providing informed technical and professional education and training across a range of subjects. The video content has collectively had more than 70,000 views to date. The CIPHE Plumbing Engineering Services Design Guide has been made freely available online for members and work to update the Guide section by section continues.

A website for the member magazine, *P&H Engineering*, is accessible at

→ [pandhengineering.co.uk](https://pandhengineering.co.uk)



### Approved Training Centre

The CIPHE has continued to promote its revised Approved Training Centre model that includes membership for the trainers and access to digital training tools that have been developed too.

The following colleges joined the Institute as Approved Training Centres (ATC) in 2023:

- Abingdon & Witney College
- Bath College
- London South-East Colleges
- Nescot College
- Northampton College
- Oxford Energy Academy
- Richmond College
- The City of Liverpool College
- Trafford and Stockport College Group
- West Suffolk College.

Additionally Viessmann Group and LG Electronics achieved ATC status for their training centres.



## INDUSTRY ENGAGEMENT

### World Plumbing Council



The 2023 World Plumbing Conference was held in Shanghai, with some 2,000 people representing a dozen nations in attendance, either in person or virtually.

Attendees had the opportunity to immerse themselves in presentations, panel discussions and workshops, delving into the latest research, trends and best practices.

Dave Viola, CEO of the IAPMO Group of the United States, was elected to a three-year term as Chair of WPC Executive Board and CIPHE CEO Kevin Wellman was appointed Deputy Chair. Following a competitive selection process, it was agreed that the UK would host the 2026 World Plumbing conference which will be facilitated by the CIPHE.

### Worshipful Company of Plumbers Annual Lecture

The CEO was invited to be one of three speakers at the Annual Lecture entitled "Who Needs University, When Apprenticeships are Better?". The discussion focussed on the benefits of paid apprenticeships versus university, and the variety of pathways that are available to those who begin their careers by gaining hands-on work experience alongside additional training.

The other speakers involved in the discussion were Carl Arntzen, CEO of Worcester Bosch and Neil Collishaw, CEO at BPEC.

### Construction Industry Council

CIPHE continues to support the CIC, especially with its work on post Grenfell activities and with the Building Safety Bill.

Following a meeting with the new CIC Chair, Wei Yang, on 6 November CIPHE was invited to participate in CIC's Education & Training Group.

The CIC endorsed a letter from the Construction Leadership Council to the Chancellor of the Exchequer which raised a number of concerns including the fact that confidence in the construction pipeline in respect of future work is at its lowest point since 2008.

This is through a combination of planning constraints, changes in direction on the infrastructure pipeline and nervousness in both homeowners and the private sector asset owners. In addition, the volatility of material inflation in recent months has added further uncertainty to the industry which is now seeing insolvencies across the sector at the highest levels for a decade.

### Industrial Associates

CIPHE continues to partner on projects with some of the Industrial Associates Development Group — ranging from support for apprenticeships and training to product focused CPD, the low carbon agenda, and shared priorities on matters of public safety, wellbeing and the plumbing and heating industry workforce. Regular Industrial Associate focused communications are included amongst the rest of our output to members. Feedback from Industrial Associates highlights their support for CIPHE key messages such as the manifesto. Issues around the aging workforce, current and future skills-gap, professional routes into the industry and what this will mean for their businesses and their products continue to be a priority and provide opportunities for CIPHE to highlight them.



# Research and technical

## TECHNICAL STRATEGY GROUP

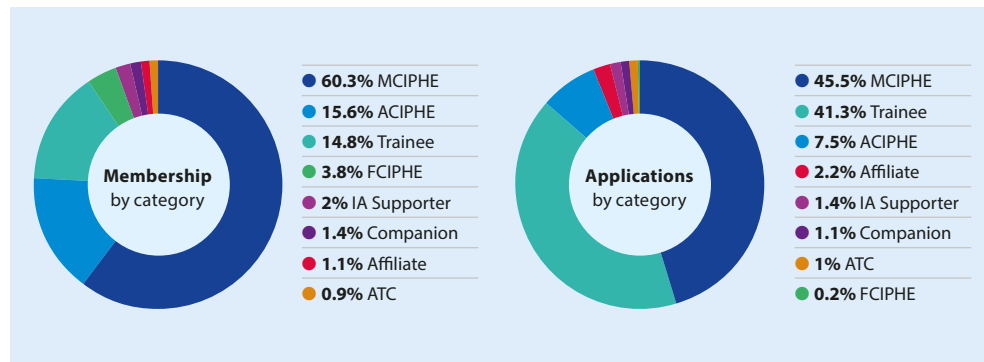
The Technical Strategy Group (TSG) operates as an independent technical and professional focal point and aims to be an authority to the plumbing and heating industry by providing technical standards, guidance, expertise and education and technical innovation. It achieves this through the appointment of Technical Working Groups; the following Groups have been established: Water Safety; Heating; Controls, Hot and Cold Water Services and Above & Below Ground Drainage. In addition to this, the CIPHE has engaged in a wide variety of technical industry group meetings ensuring both the installer and consumer are being represented correctly. This included revisions to the building regulations and other matters associated with both water safety and the future of heat in buildings. In addition, work commenced on carrying out revisions to the *Plumbing Engineering Services Design Guide*.

**...an authority to the plumbing and heating industry by providing technical standards, guidance, expertise and education and technical innovation.**

## EDUCATION

The Experienced Worker Route and its content has been agreed in principle by the working parties and will complement the Level 3 apprenticeship. The new route is anticipated to be launched in 2024.

# Membership and promotion



## MEMBERSHIP AND ENGINEERING COUNCIL

- The total membership as at 31 December 2023 was 7,194, an increase of 9% year-on-year.
- 1,246 Membership applications were received in total throughout 2023.
- During 2023, 12 applicants were newly registered at EngTech level, 0 at IEng level and 1 at CEng level.
- As at the end of 2023, the Institute had 741 Engineering Technicians, 84 Incorporated Engineers and 29 Chartered Engineers.

## Master Plumber Certificate

On 27 March 2023, the Master Certificate Awards for Construction Liveries were held at the Egyptian Hall, Mansion House hosted by Lord Mayor Alderman Nicholas Lyons. Dennis Coates EngTech MCIPHE RP, Mark Merritt EngTech MCIPHE RP, Christopher Bates EngTech MCIPHE RP RHP and Robert Mallender EngTech FCIPHE RP were presented with their Master Plumber Certificates. The Lord Mayor also presented a Journeyman Certificate to Conna Green MCIPHE RP.

## Plumbing Professionals Development Scheme

The CIPHE and Worshipful Company of Plumbers will jointly deliver and run the Plumbing Professionals Development Scheme (PPDS) for talent in the plumbing and heating engineering industry. It will provide mentoring support and guidance to plumbers as they embark on their careers.

## EXHIBITIONS

The CIPHE was again a key partner and exhibitor at the InstallerSHOW in its new home at the Birmingham NEC. Once again, CIPHE partnered with a number of Industrial Associate members to run a competition that meant CIPHE was visible across a number of stands to help drive footfall across a number of stands. The Institute assisted and contributed to presentations at the event, the promotion of a Certificate of Excellence in conjunction with the Worshipful Company of Plumbers and with judging for the Installer Merit Awards and the Heating Installer of the Year Award. Overall, the event was another great success for the CIPHE, generating new members, strengthening ties with existing members.

## ANNUAL GENERAL MEETING

The 15th AGM of CIPHE was held on Thursday 22 June. The AGM was kindly hosted by Geberit Training Academy at their premises in Warwick and was also conducted via Zoom Conference Facilities. In excess of 47 members participated worldwide to see Alex Wildish take office as National President and Yvonne Orgill as Vice-President. Neil Overton was elected as Voting Member Trustee to serve on the Board for four years and Rob Mallender was elected to serve as a Voting Member Trustee to serve for one year.

## PROMOTIONAL CAMPAIGNS AND MEDIA

The CIPHE has worked closely with the plumbing and heating trade press, who consistently assisted in promoting the *Proud to be a Professional* and customer safety, health and wellbeing campaigns and provided significant coverage on the CIPHE manifesto. CIPHE has also been increasingly prominent in national media regarding plumbing and heating issues, including an appearance on the *Tonight* programme by Jerry Whiteley (pictured left) for its investigation into heat pumps.

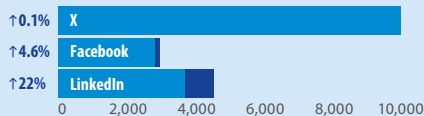


## Fuel poverty

The CIPHE continues its calls for greater levels of communication between government and organisations such as the CIPHE to establish long-term strategies which will combat the fuel poverty epidemic. The CIPHE and its membership is dedicated to safeguarding the most vulnerable in society, and that includes those living in fuel poverty. With continued volatility surrounding fuel prices there is increasing concern that many more people will enter into fuel poverty. The Government must seek to protect these people; only by working together can we stop the unnecessary and highly preventable deaths attributable to this issue.

## Social media

The CIPHE is active on social media and at the year-end had increased followers across all three major platforms.



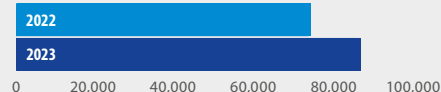
@CIPHE

/CIPHE.UK

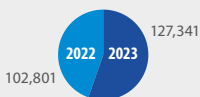
/Chartered Institute of Plumbing and Heating Engineering

[ciphe.org.uk](https://ciphe.org.uk)

## Users



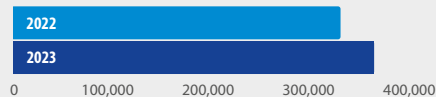
## Sessions



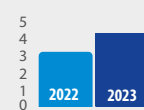
## Sessions per user



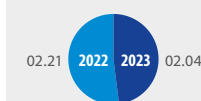
## Page views



## Pages per session



## Average session duration





# Financial review

## Reserves policy

The Trustees regularly review the reserves of the charity to meet its financial commitments and achieve its objectives. They consider that the charity had sufficient reserves to operate for the next 12 months and into the foreseeable future.

The prime objective of the reserves policy of the Trustees is to maximise CIPHE surplus funds which are held in a range of interest bearing bank accounts. In particular the General Fund is invested with due regard to potential calls on the fund as identified in the Strategic Plan.

## Investment policy and objectives

The Institute has the power to make any investment that the Trustees see fit.

## Head office

Following an extensive review of 64 Station Lane, including costs of refurbishment and staffing, the Board of Trustees agreed to put the property on the market with a view to selling the building and land. Fenn Wright Estate and Letting Agency were appointed to oversee the sale and the CEO has been tasked with finding alternative premises.

## Acknowledgement

The CIPHE 2023 Trustee Report is structured around our key objectives and highlights key activities throughout the year. Acknowledgement and appreciation must be given to the Trustees, Presidents, Branches, volunteers, staff and industry stakeholders who have assisted the

CIPHE throughout the year. Your commitment and enthusiasm in supporting our aims and activities has challenged, motivated and inspired the CIPHE to progress and we look forward to working closely with you in the coming years.

## Statement of trustees' responsibilities

The Trustees are responsible for preparing the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

The Trustees are required to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure, of the Charity for that period. In preparing those financial statements, the Trustees are required to:

- review, update and, if necessary, ensure they acquire the necessary skills to discharge their responsibilities as a Trustee;
- review the declaration of interest at each meeting;
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time, the financial position of the Charity, to enable them to ensure that the financial statements comply with the requirements. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## Statement as to disclosure of information to auditors

As far as the Trustees are aware, there is no relevant information of which the Charity's auditors are unaware, and each Trustee has taken all the steps that they ought to have taken as a Trustee, in order to make them aware of any audit information and to establish that the charitable company's auditors are aware of that information.

## Auditors

The auditors, Clemence Hoar Cummings, will be proposed for re-appointment at the forthcoming Annual General Meeting.

## On behalf of the board of trustees:

By order of the Board of Trustees, Paul Massey, Chairman, 20 March 2024.



## Summary statement of financial activities for the year ended 31 December 2023

	2023 Total funds (£)	2022 Total funds (£)
<b>Income and endowments from</b>		
Donations and legacies	–	94,793
<b>Charitable activities</b>		
Educational magazines and directory	36,095	29,976
Maintaining professional standards and awareness	940,737	853,379
Other trading activities	103,601	65,850
Investment income	13,875	2,616
<b>Total</b>	<b>1,094,308</b>	<b>1,046,614</b>
<b>Expenditure on</b>		
Raising funds	19,864	8,342
<b>Charitable activities</b>		
Educational magazines and directory	349,173	254,925
Support services for members	293,044	290,844
Maintaining professional standards & awareness	454,331	491,700
<b>Total</b>	<b>1,116,412</b>	<b>1,045,811</b>
<b>Net income/(expenditure)</b>	<b>(22,104)</b>	<b>803</b>
<b>Other recognised gains/(losses)</b>		
Gains on revaluation of fixed assets	310,000	
<b>Net movement of funds</b>	<b>287,896</b>	<b>803</b>
<b>Reconciliation of funds</b>		
Total funds brought forward	1,273,223	1,272,420
<b>Total funds carried forward</b>	<b>1,561,119</b>	<b>1,273,223</b>

## Summary of balance sheet for the year ended 31 December 2023

	2023 Total funds £	2022 Total funds £
<b>Fixed assets</b>		
Intangible assets	51,148	83,150
Tangible assets	1,105,278	794,139
Investments	3	3
	<b>1,156,429</b>	<b>877,292</b>
<b>Current assets</b>		
Stocks	8,633	6,875
Debtors	61,005	42,992
Cash at bank	684,573	667,239
	<b>754,211</b>	<b>717,106</b>
<b>Creditors</b>		
Amounts falling due within one year	(349,521)	(321,175)
<b>Net current assets</b>	<b>404,690</b>	<b>395,931</b>
<b>Total assets less current liabilities</b>	<b>1,561,119</b>	<b>1,273,223</b>
<b>Net assets</b>	<b>1,561,119</b>	<b>1,273,223</b>
<b>Funds</b>		
Unrestricted funds:		
General fund	528,134	550,238
Valuation reserve	1,032,985	722,985
	<b>1,561,119</b>	<b>1,273,223</b>
Restricted funds	–	–
<b>Total funds</b>	<b>1,561,119</b>	<b>1,273,223</b>

# Get in touch

## **The Chartered Institute of Plumbing and Heating Engineering**

64 Station Lane, Hornchurch, Essex RM12 6NB

01708 472791

[info@ciphe.org.uk](mailto:info@ciphe.org.uk)

[ciphe.org.uk](http://ciphe.org.uk)

Open Monday to Friday, 9am–5pm

### **Membership support**

01708 463116

[membership@ciphe.org.uk](mailto:membership@ciphe.org.uk)

### **Technical support**

01708 463117

07706 322244

[technical@ciphe.org.uk](mailto:technical@ciphe.org.uk)

# Proud to be a professional

A company incorporated by Royal Charter.

Registered as a charity number 1124517. VAT number GB 927 5276 00.