

## THE CHARTERED INSTITUTE OF PLUMBING AND HEATING ENGINEERING

Resolution of the Board of Trustees made in accordance with Bye-Law 11(d) passed at a duly convened meeting held by way of written resolutions on 21<sup>st</sup> April 2020.

1. **That** the following provision be added to the Regulations of the Institute as new Regulation number 32:

### **Attendance and speaking at General Meetings**

32. (a) A person is able to exercise the right to speak at a General Meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting.

(b) A person is able to exercise the right to vote at a General Meeting when:

- (i) that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and
- (ii) that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.

(c) The Board of Trustees may make whatever arrangements they consider appropriate to enable those attending a General Meeting to exercise their rights to speak or vote at it.

(d) In determining attendance and quorum at a General Meeting, it is immaterial whether any two or more members attending it are in the same place as each other. For the avoidance of doubt for the purposes of the quorum at a General Meeting all those Voting Members present whether or not they are in the same place as each other provided they are in a position to communicate to all those attending the meeting shall be included in the quorum.

(e) Two or more persons who are not in the same place as each other attend a General Meeting if their circumstances are such that if they have (or were to have) rights to speak and vote at that meeting, they are (or would be) able to exercise them.

(f) A Voting Member attending a General Meeting shall be entitled to vote either during the meeting or by way of a pre-delivered proxy, but their vote(s) shall not be counted twice.

2. **That** current Regulations numbered 32 to 61 be renumbered 33 to 62.